

# Travel Support For Canadian UArctic Members

This fund provides up to \$5,000 CAD in travel support for UArctic activities and events. Please refer to the FUND GUIDE for details.



## Contact Information: primary applicant

Name \_\_\_\_\_  
Institution \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_



## Event Information

Name of Event \_\_\_\_\_  
Location of Event \_\_\_\_\_  
Date of Event \_\_\_\_\_  
Event URL \_\_\_\_\_  
Role and Objectives of Participation \_\_\_\_\_  
Please explain how your/the traveller's participation in this event relates to UArctic membership/involvement? \_\_\_\_\_



You can apply for up to a maximum of 3 different individuals to travel. Individuals may only be approved for funding once per 12 month period.



## How many individuals are you submitting for?

- 1
- 2
- 3



## Contact Information: Traveller 1

Name \_\_\_\_\_  
Institution \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_



## Budget Traveller 1:

Please provide a detailed breakdown of proposed costs.

Travel \_\_\_\_\_  
Accommodations \_\_\_\_\_  
Per Diem \_\_\_\_\_  
Event Registration \_\_\_\_\_

 Please list any additional costs that are not noted above.

	Item	Cost
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____

 Please highlight any other funding that has been secured for this travel, if applicable.

\_\_\_\_\_



Funding Required \_\_\_\_\_  
Other Funding Supports \_\_\_\_\_  
Funding required, less other funding supports \_\_\_\_\_  
Request Traveller 1 \_\_\_\_\_



Contact Information: traveller 2

Name \_\_\_\_\_  
Institution \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_


 **Event Information**

Role and Objectives of Participation \_\_\_\_\_  
Please explain how the traveler's participation in this event relates to UArctic membership/involvement? \_\_\_\_\_

 **Budget traveller 2:**


Please provide a detailed breakdown of proposed cost

Travel \_\_\_\_\_  
Accommodations \_\_\_\_\_  
Per Diem \_\_\_\_\_  
Event Registration \_\_\_\_\_

 Please list any additional cost that are not noted above.

Item	Cost
------	------

1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____

 Please highlight any other funding that has been secured for this travel, if applicable.

\_\_\_\_\_



Funding Required	_____
Other Funding Supports	_____
Funding required, less other funding supports	_____
Request Traveller 2	_____




Contact Information: traveller 3

Name	_____
Institution	_____
Address	_____
Telephone	_____
Email	_____


 **Event Information**

Role and Objectives of Participation	_____
Please explain how the traveler's participation in this event relates to UArctic membership/involvement?	_____

 **Budget traveller 3**

Please provide a detailed breakdown of proposed cost

Travel	_____
Accomodations	_____
Per Diem	_____
Event Registration	_____

 Please list any additional cost that are not noted above.

	Item	Cost
1	_____	_____
2	_____	_____

3


\_\_\_\_\_

\_\_\_\_\_

4

\_\_\_\_\_

\_\_\_\_\_

 Please highlight any other funding that has been secured for this travel, if applicable.

\_\_\_\_\_



Funding Required

\_\_\_\_\_

Other Funding Supports

\_\_\_\_\_

Funding required, less other funding supports

\_\_\_\_\_

Request Traveller 3

\_\_\_\_\_

 **Terms and Conditions**

Terms of Award Signed acceptance letter must be provided to Memorial University's Harris Centre within the stipulated time frames. This funding is intended for travel to Arctic-related events. Awardees of the program shall incur the costs for travel, and claim their expenses following the policies and procedures of their respective institutions. Said institution will then submit to Memorial the claim for reimbursement after travel has occurred, up to the amount awarded under the Travel Support program. Following the event, recipients are required to submit a 1–2 page report of the engagement in the event. Photos and testimonials are encouraged. For student-supported travel, the final report will require a summary from the student highlighting their experience, any lessons learned from participation, how their studies/research were impacted, and how their experience can be applied to their community. Deviations from the approved budget categories must be pre-approved by Memorial University's Harris Centre; The Harris Centre has the right to post the final report on its website and/or print copies for distribution, or to work with the principal investigator to mobilize the knowledge in new ways.



I have uploaded the necessary approvals from my institution.



I understand and agree to the Terms & Conditions Above